

Dear Parents:

We are pleased to announce that registration for the 2023-2024 school year is now open. Below you will find specific instructions on how to begin the application process **Every family must complete this process online through the FACTS program.** Please contact Pesha if you have any questions.

Attached to this email, please find specific information for both Torah Tots and DTA. This includes the welcome letter, tuition fee schedule, extended care information, uniform information and the school calendar. The Torah Tots packet also includes the medical form that must be signed by a doctor. Please take the time to read the attached information carefully. There are some changes in charges and procedures from previous years.

**Important** – Part of the enrollment process is choosing a payment plan within FACTS for the coming year. The payment plans to choose from are as follows:

1. **Automatic payment plan:** Payments are automatically withdrawn from your bank account or charged to a credit or debit card (a 3% surcharge is added to all credit and debit card charges). Automatic payment plans can be set up for once a year, three times a year, monthly over 10 months (September – June) or monthly payments over 12 months, September – August.
2. **Invoice payment plan:** With an invoice plan, payments are not automatically taken from your account. You may choose to make payments online through FACTS, or at the school with cash, check, credit/debit card (the same 3% surcharge is added) or electronically through Zelle or PayPal. If you prefer this method, be sure the plan you choose starts with the word “Invoice.” Invoice payment plans can also be set up for once a year, three times a year, monthly over 10 months (September – June) or monthly payments over 12 months, September – August

To access the application portal please follow the steps below:

- Click on this link. <https://dta-nv.client.renweb.com/oa/?memberid=16735>
- Enter your email address
- You will receive an email with a link to create your user name and password.
- Once you are logged in go to left-side Navigation Menu
- Scroll down and click on **Apply**, then follow the prompts.

Feel free to contact the office with any questions.

We are excited to begin preparing for the new school year.

Please reply to confirm receipt of this email.

The Administration